

# Artisan, Remodeling, and General Contractors Supplemental Application

Please answer all questions. Submit this questionnaire with a completed ACORD application and prior carrier loss runs.

Named Insured: \_\_\_\_\_

Website: \_\_\_\_\_

### GENERAL INFORMATION

1. Years in Business: \_\_\_\_\_ Years of Experience in Field: \_\_\_\_\_
2. License Number: \_\_\_\_\_ License Class: \_\_\_\_\_ Year Issued: \_\_\_\_\_
3. List all states where you operate. \_\_\_\_\_
4. Have you ever operated in any other state? Please list. \_\_\_\_\_  Yes  No
5. Provide a description of your contracting operations.

6. Indicate your percentage of work  
 General Contractor: \_\_\_\_\_ %      Subcontractor: \_\_\_\_\_ %      Artisan: \_\_\_\_\_ %  
(Construction Manager)                      (hired by another contractor)
7. Do you do any project or construction management consulting?  Yes  No
8. Do you do any new construction (i.e. construction prior to the issuance of the Certificate of Occupancy)?  Yes  No
9. Have you ever operated or been licensed under a different name?  Yes  No  
 If yes, list the name(s), type of work, and explain reason for change.

10. Do you ever allow your license to be used to obtain permits where you provide no jobsite supervision?  Yes  No
11. Do you have any past or pending Construction Defect claims (e.g. claims alleging faulty design or defective workmanship)?  Yes  No
12. Do you have a formal safety program in operation?  Yes  No
13. Inspection and Premium Audit contact and phone number: \_\_\_\_\_

### EXPOSURE

1. Provide your estimated annual gross sales for the next 12 months. \$ \_\_\_\_\_
2. Provide annual gross sales for previous years.  
 1<sup>st</sup> Prior Year: \$ \_\_\_\_\_      2<sup>nd</sup> Prior Year: \$ \_\_\_\_\_      3<sup>rd</sup> Prior Year: \$ \_\_\_\_\_
3. Number of Active Owners: \_\_\_\_\_      Owner Payroll: \$ \_\_\_\_\_  
 Owners' Trades: \_\_\_\_\_

4. Number of Employees:  
(not including owners)

Total Employee Payroll: \$ \_\_\_\_\_  
(not including owners)

5. Provide estimated subcontractor costs for the next 12 months.

\$ \_\_\_\_\_

6. Indicate estimated payroll/cost for each type of construction work to be performed in the next 12 months:

Trade	Employees (do not include owners)		Subcontractors
	Number	Payroll	Cost
Executive Supervisor		\$	\$
Carpentry – interior only		\$	\$
Carpentry – all other		\$	\$
Plumbing		\$	\$
Electrical		\$	\$
HVAC		\$	\$
Drywall or Wallboard Installation		\$	\$
Floor covering		\$	\$
Painting – interior		\$	\$
Painting – exterior		\$	\$
Tile, Stone, Marble, Mosaic or Terrazzo Work - interior construction		\$	\$
Siding installation		\$	\$
Masonry		\$	\$
Roofing		\$	\$
Other:		\$	\$
Other:		\$	\$
Other:		\$	\$

**OPERATIONS**

1. Indicate percentage of operations.

	New	Remodel	Service or Repair	Demolition	Other	Total
Residential	____%	____%	____%	____%	____%	____%
Commercial	____%	____%	____%	____%	____%	____%
Other	____%	____%	____%	____%	____%	____%
<b>Total</b>	____%	____%	____%	____%	____%	<b>= 100%</b>
Provide details of any operations under "other".						

2. List your largest jobs in the past 5 years:

Project Location	Date Completed	Project Description	Job Cost

3. Any past, present, or future work as a general contractor where you began mid-project on a job that had been abandoned by another general contractor?

Yes     No

4. How many new homes do you plan to supervise the building of in the next 12 months?

\_\_\_\_\_

a. How many new homes have you supervised the building of in the past 3 years?

\_\_\_\_\_

5. Any past, present, or future condominium or townhouse work? If yes, provide details.  Yes  No

6. Any past, present, or future

- a. Work involving agricultural or industrial construction?  Yes  No
- b. Involvement in airport projects, landfill projects, or oil fields?  Yes  No
- c. Involvement in right-of-way related work?  Yes  No
- d. Abatement, removal, or remediation of asbestos, lead, mold, or radon?  Yes  No
- e. Environmental work, pollution testing or clean-up?  Yes  No
- f. Construction of over 15 homes/units in a single development?  Yes  No
- g. Synthetic stucco (EIFS) work?  Yes  No
- h. Wood stove installation, service, or repair?  Yes  No
- i. Public street or road construction, reconstruction, paving, surfacing, or scraping?  Yes  No
- j. Flood damage remediation, fire damage restoration, or fireproofing?  Yes  No

7. If you do framing, how many new homes do you plan to frame in the next 12 months? \_\_\_\_\_

a. How many new homes have you framed in the past 3 years? \_\_\_\_\_

8. If digging or excavating, do you contact utilities, use "dig safe" or a similar service" prior to breaking ground?  N/A  Yes  No

9. Do you do any kind of blasting?  Yes  No

10. Any past, present, or future foundation work?  Yes  No

a. Any past, present, or future underpinning?  Yes  No

11. Do you do any blow-in/spray foam insulation?  Yes  No

12. Do you do any exterior work over 3 stories high?  Yes  No

If yes, provide maximum height, details of work, and locations.

13. Do you do any building structure raising or moving?  Yes  No

If yes, provide proof of Commercial Auto coverage and specific job details.

14. Any past, present, or future building on hillsides, slopes, landfills, or other terrain susceptible to subsidence?  Yes  No

15. Do you loan, rent, or lease any equipment to others? Describe equipment.  Yes  No

**SUBCONTRACTORS**

N/A

Please provide a copy of your standard subcontractor agreement.

1. Indicate estimated annual subcontractor costs for the next 12 months by project type.  
Apartment or Office buildings over 4 stories: \$ \_\_\_\_\_ All other: \$ \_\_\_\_\_  
One or two family dwellings: \$ \_\_\_\_\_

2. Do you use any uninsured subcontractors? If yes, detail work they perform.  Yes  No

3. Do you require Commercial General Liability certificates of insurance from all subcontractors prior to them beginning work?  Yes  No
- a. What minimum limits do you require? \_\_\_\_\_
- b. Are all subcontractors required to name you as an Additional Insured?  Yes  No
- c. How long do you keep subcontractors' certificates of insurance on file? \_\_\_\_\_
4. Are all subcontractors required sign a written agreement that includes a hold harmless agreement in your favor prior to them beginning work?  Yes  No

**OWNED REAL ESTATE**

N/A

1. Do you own any buildings under renovation?  Yes  No

If multiple buildings, please attach information from a.– f. for each building.

- a. Address: \_\_\_\_\_
- b. Purchase Date: \_\_\_\_\_ Purchase Price: \$ \_\_\_\_\_
- c. Prior Use: \_\_\_\_\_ Future Use: \_\_\_\_\_
- d. Description of Project:

- e. Estimated Completion Date: \_\_\_\_\_ Estimated Project Cost: \$ \_\_\_\_\_
- f. Sq. Ft. of Existing Building: \_\_\_\_\_ Sq. Ft. of Additions: \_\_\_\_\_
- g. Are any of the buildings condemned?  Yes  No
- h. Are any of the buildings fire damaged?  Yes  No
- i. Are any parts of the buildings occupied?  Yes  No
- j. Does work on any building include asbestos abatement or any other pollution or environmental hazards?  Yes  No

2. Do you own any real estate development property?  Yes  No

- a. Location address and Lot Numbers:  
 Zoning Class: \_\_\_\_\_ Number of Lots: \_\_\_\_\_ Number of Acres: \_\_\_\_\_

3. Do you own any lots within a development that you do not own (i.e., the raw land was purchased and developed by another party)? If yes, provide details including number of lots.  Yes  No

**IMPORTANT NOTICE**

I DECLARE THAT THE STATEMENTS MADE IN THIS SUPPLEMENTAL APPLICATION ARE COMPLETE AND TRUE TO THE BEST OF MY KNOWLEDGE AFTER REASONABLE INQUIRY AND ARE MADE PART OF ALL APPLICABLE APPLICATIONS FOR INSURANCE.

Any person who knowingly and with intent to defraud any insurance company or another person submits an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information containing any material fact thereto, commits a fraudulent act that is subject to criminal and substantial civil penalties. **I agree that any intentional concealment or misrepresentation of a material fact concerning this insurance or the subject thereof may void any policy issued. I HAVE READ AND UNDERSTAND THE FRAUD WARNINGS CONTAINED IN ALL APPLICATIONS.**

(As part of our underwriting procedures, a routine inquiry may be made to obtain applicable information concerning character, general reputation, and credit history. Upon your written request, additional information as to the nature and scope of the report, if one is made, will be provided.)

\_\_\_\_\_  
 Applicant Signature Title Date

\_\_\_\_\_  
 Producer Signature Date