



## Employment Agency / Executive Search / Outplacement Supplemental Application

1.	Applicant Name:		
	(Proposed First Named Insured)		
2.	What percentage of Applicant's revenue is derived from:		
	Candidate paid fees:	%	
	Employer paid fees:	%	
3.	What percentage of Applicant's revenue is derived from:		
	Permanent placements:	%	
	Temporary placements:	%	
4.	What percentage of Applicant's revenue is derived from:		
	Traditional Employment Agency:	%	Executive Search/Placement %
	Outplacement	%	Professional Employee Organization: %
	Career Counseling	%	
5.	Percentage and types of placements		

Permanent	Temporary	Placement Types
%	%	Accountants/CPA's
%	%	Actuaries
%	%	Architects/Engineers
%	%	Attorneys
%	%	Bookkeeping
%	%	Clerical/Office
%	%	Construction
%	%	Driving/Trucking
%	%	Educational/Teaching
%	%	Executives/Officers
%	%	Financial Advisors
%	%	Healthcare Professionals (Doctors/Nurses/Dentists/Other)
%	%	Licensed Professionals, please specify:
%	%	Light Industrial
%	%	Machine Operators
%	%	Research/Lab Technicians
%	%	Other, please describe:

6.	What percentage of the Applicant's revenue represents temporary payroll?	%
7.	Does Applicant perform any of the following services when screening potential employees?	
	Administer job testing	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Perform background checks	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Verify professional credentials	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Drug testing (via 3 <sup>rd</sup> party)	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	For executive search and placement services, what is the average salary for candidates placed?	\$
9.	Does applicant provide any guarantee of placement in the course of outplacement counseling?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**THIS EMPLOYMENT AGENCY/EXECUTIVE SEARCH/OUTPLACEMENT COUNSELING SUPPLEMENT IS ATTACHED TO AND FORMS A PART OF THE MISCELLANEOUS E&O APPLICATION. IT IS SUBJECT TO THE SAME PROVISIONS CONCERNING REPRESENTATIONS AND WARRANTIES MADE AS IN THE BASIC APPLICATION**

\_\_\_\_\_  
 Signature of authorized representative of Applicant

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Type / Print name of authorized representative

\_\_\_\_\_  
 Date